**Career Article Outline**

**Research a specific career, and create a handout to share with the class. Your handout must be front and back.**

*You will need* ***one paragraph for*** *each these section topics.*

*(If I have* ***approved*** *alternative topics for paragraphs, that is alright.)*

**\*\*\*You will need to use credible sources online to complete this project. Please start with California Career Zone. Underneath each paragraph, you need to include a link to the source that you used for the information.**

DONE?

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| --- | --- |
|  | **MLA Heading and Career Title** |
|  | **Introduction: History of the Career and Why It Might Appeal to Someone** |
|  | **Entry Level: What Employers Are Looking For**   * *Keywords for article search: “education required for \_\_\_”, “training to become a\_\_\_\_\_”, continuing education in the field of \_\_\_\_\_”, “how to succeed as a \_\_\_\_\_\_”* |
|  | **Salary: Earnings Starting Off and Opportunities for Advancement**   * *Keywords for article search:“promotion”, “pay scale”, “costs of \_\_\_\_ business”, “opportunities for advancement in \_\_\_\_\_”, “rates [Real Estate Agent]”, ”cost of business”, “starting salary”, beginning salary”, “starting pay”* |
|  | **Continuing Education: Professional Development in the Career Field**   * *Keywords for article search: training, career development, professional development, continuing education* |
|  | **The Toll the Profession Takes on Your Health & Other Lifestyle Restrictions**   * *Keywords for article search: health risks in the \_\_\_\_ profession, self-care for \_\_\_\_\_, healthy boundaries in the workplace, healthy boundaries for \_\_\_\_\_\_\_\_\_* |
|  | **Other Drawbacks to the Profession**   * *(health, time commitment)* |
|  | **Retirement and Health Benefits**   * *(Some professions do not provide benefits, for these professions, you will need to write a section detailing how to provide for your own retirement and what Generation Z will need in order to retire)* |
|  | **What Employees Love Most About the Profession** |
|  | **Conclusion: Weighing the Good and the Bad Together** |
|  | **At Least Three Images Related to the Career** |

**Each Paragraph should contain:**

* A topic sentence to let the reader know what will be discussed in the paragraph
* At least one direct quote (Cite author’s last name or first word of article title in quotes)
* A concluding sentence based on these facts (What should be done?)
* Paragraphs should be AT LEAST five sentences.
* Revised writing – Please review your writing before turning it in.
* Your handout should be one-sided; however, if two sides are necessary, let us know.

**DUE: \_\_\_\_\_\_\_\_\_\_\_**

\*You will present your handout to the class on the due date.

\*You will be required to take notes on your classmates’ presentations.

**Templates**

**INTRODUCTION PARAGRAPH: History of the Career and Why It Might Appeal to Someone**

* Hook
* Background Information (include at least one quote)
  + Fact 1
  + Fact 2
  + Fact 3
* Link to Career & Why the Career Might Appeal to Someone
* Thesis: Outline the Information Necessary to Succeed
* Hyperlink to source

**ENTRY LEVEL PARAGRAPH: What Employers Are Looking For**

* A topic sentence to let the reader know what will be discussed in the paragraph

Ex. “”For those interested in the field of XXXXXXXXXXXX, \_\_\_\_\_\_\_\_, \_\_\_\_\_\_\_, \_\_\_\_\_\_\_\_ are necessary prerequisites.”

|  |
| --- |
| 1. According to SOURCE, the skill of \_\_\_\_\_\_\_ is essential to being a PROFESSION, because \_\_\_\_\_\_\_\_\_\_\_\_\_\_. Where can you get this skill? How do employers decide on this skill. |

|  |
| --- |
| 2. Additionally, SOURCE 2 claims that candidates will be most likely to be hired if they have \_\_\_\_\_\_\_\_. Where can you get this skill? How do employers decide on this skill. |

|  |
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| 3. Finally, SOURCE 3 lists \_\_\_\_\_\_\_\_ as the most important asset a candidate can posses, because \_\_\_\_\_\_\_\_\_\_. Where can you get this skill? How do employers decide on this skill. |

* A conclusion based on these facts (What should be done?)

Ex. “In light of this information, what prospective PROFESSIONs really need to make it in the industry is \_\_\_\_\_\_\_\_\_\_.” Where can you get this skill? How do employers decide on this skill. Anything else?

* Hyperlink to source

**SALARY PARAGRAPH: Earnings Starting Off and Opportunities for Advancement**

* A topic sentence to let the reader know what will be discussed in the paragraph
* At least one quote
* A conclusion based on these facts (What should be done?)
* Hyperlink to source

**CONTINUING EDUCATION PARAGRAPH: Professional Development in the Career Field**

* A topic sentence to let the reader know what will be discussed in the paragraph
* At least one quote
* A conclusion based on these facts (What should be done?)
* Hyperlink to source

**THE TOLL THE PROFESSION TAKES ON YOUR HEALTH AND OTHER LIFESTYLE RESTRICTIONS PARAGRAPH:**

* A topic sentence to let the reader know what will be discussed in the paragraph
* At least one quote
* A conclusion based on these facts (What should be done?)
* Hyperlink to source

**OTHER DRAWBACKS PARAGRAPH:**

* A topic sentence to let the reader know what will be discussed in the paragraph
* At least one quote
* A conclusion based on these facts (What should be done?)
* Hyperlink to source

**RETIREMENT AND HEALTH BENEFITS PARAGRAPH:**

* A topic sentence to let the reader know what will be discussed in the paragraph
* At least one quote
* A conclusion based on these facts (What should be done?)
* Hyperlink to source

**WHAT EMPLOYEES LOVE MOST ABOUT THE PROFESSION:**

* A topic sentence to let the reader know what will be discussed in the paragraph
* At least one quote
* A conclusion based on these facts (What should be done?)
* Hyperlink to source

**CONCLUSION: WEIGHING THE GOOD AND BAD**

* A topic sentence to let the reader know what will be discussed in the paragraph
* At least one quote
* A conclusion based on these facts (What should be done?)
* Hyperlink to source